

TAB D

U.S. National Commission on Libraries and Information Science

MINUTES

December 11-12, 1989

- Commissioners Present:** James Billington (2:30-3:30 p.m., December 11 only) Daniel Casey (non-voting), Daniel Carter (non-voting), Lee Edwards, Wanda Forbes (non-voting), Frank Gannon (December 11 only), Charles Reid (non-voting), Elinor Swaim (non-voting), Barbara Taylor, Julia Wu, Chairman Emeritus, Elinor Hashim (non-voting), Vice Chairman Emeritus Bessie Moore (non-voting), and Jerald C. Newman, Presiding
- Staff Present:** James Benn, Susan Martin, Sandra Milevski, Jane McDuffie, Mary Alice Reszetar, Christina Young
- Guests Present:** William Asp, WHCAC; Joseph Fitzsimmons, WHCAC; Stuart Forth, WHCAC; Peyton Neal, IIA; Frankie Pelzman, Wilson Library Bulletin; Joan Reeves, WHCLIST; Gerald Sophar, ASIS; Frank Stevens, WHC; J. Maurice Travillian, Maryland State Librarian; Virginia Young, WHCAC;

MEETING CONVENES

NCLIS Chairman Jerald C. Newman called the December 11, 1989, meeting of the U.S. National Commission on Libraries and Information Science to order at 2:20 p.m.

Mr. Newman announced the resignation of Dr. Sally Jo Vasicko as a Member of the Commission. Dr. Vasicko has accepted a position as Special Assistant to Secretary of Labor Elizabeth Dole and will be unable to serve the Commission.

In the wake of Dr. Vasicko's resignation, Mr. Newman appointed Charles Reid to replace her as NCLIS Program Committee Chairman.

Commissioner Taylor noted that there was not a quorum of Commissioners present, and this was verified. Mr. Newman informed Commissioners that, due to the lack of a quorum, all voting is provisional and contingent upon ratification by mail.

Mr. Newman remarked that he has received many letters from Governors around the country concerning preparations for the White House Conference., and that he has been invited to address the pre-White House Conference of the Commonwealth of Puerto Rico.

Mr. Newman also reported on the Guadalajara Book Fair and Library Conference, which he attended during Thanksgiving week. He stated that he was able to arrange for all of the books from the

United States Information Service exhibit to be donated to the University. There were over 300 exhibits at this, the third annual book fair. Mr. Newman was the guest speaker at the opening session of the Spanish librarians; simultaneous translation was provided. He further stated that he was very impressed with their enthusiasm, their understanding of the problems of information science, and their receptiveness of ideas from the United States. Mr. Newman dined with the Chairman of the Library Committee of the Congress of Mexico (an elected Congressman and Chairman of the Library Committee).

Mr. Newman circulated photographs from the conference.. He stated that he was dismayed with the exhibit presented by the U.S. Department of Commerce. and that he has written to the Secretary of Commerce about this concern.. He described the exhibit as having as the most prominent books displayed as Castro's book In Defense of Socialism; Lenin; Malcolm X; Che Guevara; and an entire section on nudity and nudist colonies.

Mr. Newman went on to explain that the books in the United States exhibit could only be ordered; an expected date for the delivery of ordered books could not be given. Books in all other exhibits were readily available for sale at the exhibit.

Mr. Newman also visited the Mexican-Nicaraguan Institute booth, which is out of Nicaragua.

NCLIS MOTION MOVED by Daniel Casey, seconded by Julia Wu, to approve the Minutes of the July 12 and 14, 1989 Commission meeting with the following changes:

Page 3 - Fifth paragraph, last sentence: Change the number of NCLIS staff members attending the ALA meeting from six to four.

Page 9 - Second paragraph, second sentence: Change the sentence to read:: An invitation has been extended to Commission Members to visit Taiwan presumably before January 1990.

Page 10 - Seventh paragraph: Change the word Independent to Individual.

Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Dr. Martin referred Commissioners to TAB E (Executive Director's Report), and provided them with the following verbal report:

> Research Associate Robert Dugan left the Commission to become State Librarian of Delaware in early October. Because of the budget situation this year, the Commission does not expect to fill his position until at least May; a more precise determination will be made as the year progresses on when the position will be filled.

- > NCLIS has received a budget of \$750,000;
- > Fulfilling a long-standing commitment, Dr. Martin spoke before the California Library Association in November. The Association sent regrets that the Commission was unable to meet in San Francisco, and invited NCLIS to meet in California some time in the future.

ELECTION OF VICE- CHAIRMAN

MOVED by Daniel Casey, seconded by Julia Wu to re-elect Commissioner Lee Edwards as NCLIS Vice Chairman.

Motion carried unanimously.

JAMES H. BILLINGTON

Dr. James H. Billington, Librarian of Congress and NCLIS Commissioner, provided an overview of the status of the Library of Congress' new organizational structure, as well as the Library's efforts to ensure the continuation of MARC subscriber service. He stated that:

- > The Library has just completed a two-year review of its mission, programs and organization -- first through the MAP process, and then through a transition planning, which culminated on October 2 with the establishment of seven new service units.
- > The establishment of institutional values is one of the most beneficial results of the review process.
- > The Library's goal is high quality service to constituents, and service based on the Library's staff and collections.
- > The Library is now widely recruiting for a number of top-level positions such as Associate Librarian for Constituent Services, Associate Librarian for Special Projects, and Director of Library Distribution Services.
- > One of the Library's main focus for the future is on the acquisition, description and preservation of collections; another is the ability to distribute the contents of the unparalleled collections to constituents when they need them and in the most usable forms.
- > Library of Congress constituents are: Congress; scholars who use the reading rooms; American libraries who depend heavily on the Library's bibliographic output and foreign language collections; and the creative community, through which the Library's copyright office and copyright deposit makes indispensable contributions to its collections.
- > The Library is beginning to focus on the productive private sector, i.e., business, laboratories, R&D companies, and law firms.

> The Library has established many new programs, some of which are:

National Reference Service - After answering 3 million inquiries last year, two-thirds of which to the research and law division, the Library will be working in the future with other libraries to encourage them to answer those questions which they have the resources and expertise to handle. The Library of Congress will encourage these libraries to ask the Library to assist with questions requiring its special knowledge and unique collections.

ROLLUP - A pilot program with 14 libraries across the Country, making up the Library's information systems, which contains bibliographic and copyright records available on-line remotely.

American Memory - A pilot program to determine which of our collections other libraries need most, and what the most useful form for disseminating these collections is.

National Translations Center - The Library of Congress took the National Translations Center over from the University of Chicago last December.

Legal Databases - The Library is conducting a market survey to determine the level of interest in Hispanic law database to determine whether it is marketable as is; whether it needs to be modified; and whether databases covering laws of other regions are needed.

Science and Technology - The Science and Technology Division is developing plans for a week-long orientation to the Library of Congress designed specifically for corporate librarians.

Dr. Billington stressed that although some of the new services are fee-based, he recognizes that any fee service that the Library introduces must not interfere with free services to Congress and individual scholars.

Speaking on the MARC subscriber issue, Dr. Billington explained that in trying to keep in compliance with the law -- which requires that the Library charge ten percent for the information of the distribution of the thousands of records created by LC catalogers each year -- the Library believes that it had no other choice but to apply across-the-board increases, which would have had an adverse impact on the small subscribers (those who buy records from LC and use them in their local libraries, or those who are applying for a licensing fee for overseas subscribers and major wholesale redistributors who derive immense benefit from the Library's data). The Library chose the latter, but in response to the vast concern expressed about this licensing proposal, it has been suspended while LC consults with the library community about its options. In the meantime, the Library has had to raise fees across the board beginning in January.

Dr. Billington remarked that the second, and more important, issue, is the need to increase basic support. He stated that the Library has over 38,000,000 items in its unprocessed arrearages; the labor costs of stopping arrearage growth and reducing current arrearages by 80 percent would exceed several hundred million dollars.

In response to Dr. Billington's remarks, Chairman Newman expressed a desire to establish an NCLIS ad hoc committee to work with the Library of Congress to help bring resources and ideas.

Mr. Newman pointed out that today's visit to the Commission meeting by Dr. Billington is the first one by a Librarian of Congress since at least 1982 when he (Mr. Newman) became a Member of NCLIS.

PROGRAM OVERVIEW

Commissioner Reid introduced a new concept in presenting committee reports which directly involve NCLIS programs, in an attempt to integrate NCLIS programs into a comprehensive document which will transcend any given fiscal year and continue to work under various bridges which we identify and report on. Commissioner Reid pointed out that at times Commissioners are not aware of how effective the Commission has been in many areas of its programs. There are many ongoing programs which have dramatic effect, and we wish to continue to be aware of changing pressures on the Commission in order to respond to individual concerns of the President and the Congress.

INDIAN LIBRARY COMMITTEE REPORT

Commissioner Reid informed the Members that he has received a tremendous amount of phone calls from people who have read about the task force and its activities and who wish to become members of the task force, many of whom are willing to pay their own expenses. The criteria for the inclusion of new members is something the committee must address before the next task force meeting in order to limit its membership.

At the last task force meeting a major concern was for the need for an interim staffer. Letters have been sent to the Department of Interior and Department of Education asking for staff on loan to NCLIS. The Department of Education responded by saying that one person, Frank Stevens, has been assigned to the White House Conference, and he will also be available to work on the task force committee. The task force feels that their task is larger than originally anticipated, which makes it more meaningful.

The Bureau of Indian Affairs (BIA) has indicated that despite the fact that they have thousands of employees, they have no one to detail to NCLIS.

Mr. Reid asked for permission to have the authority to meet directly with members of the various government agencies to make a

personal plea on behalf of NCLIS to provide an adequate staff person.

Initially it was indicated that to do the job well over an 18-month period, we probably would need the equivalent of three staff members: two administrative and one support. With great pressure, we will be able to provide the space required, and the supervision under the Indian Library Services Committee, and Mrs. Reszetar, who is the assigned staff person from NCLIS.

Mr. Reid distributed a number of media comments and other documents related to the Indian Library Services Committee and task force.

Commissioner Reid recognized Commissioners' Forbes and Swaim as attending every meeting and showing great interest.

In response to Commissioner Carter's questions on where the efforts are aimed and what the intermediate and long-range objectives are, Mr. Reid explained that it is felt that there are many agencies, foundations, individuals, and groups (in addition to the American Indians) establishing programs and spending dollars concerning the native American community. There appears to be -- in many cases -- a lack of coordination or cooperative activity to assure the continuance of information services and library services together with the school libraries and education. It is the Committee's feeling that by acting as a coordinating unit task force, we can more effectively identify specific goals reflecting the interest of those concerned toward providing and continuing library programs for the American Indian within the resources we presently have, and, hopefully, to specifically recommend steps that should be taken to assure that continuity.

Information Policy

Committee Report Vice Chairman Edwards provided an overview of activities undertaken by the Information Policy Committee. Mr. Edwards informed the Commissioners that the Information Policy Committee has merged with the Information Age Committee in undertaking the many tasks of the Commission.

Culminating from the July 13 hearing to solicit comments concerning the report from the U.S. Office of Technology Assessment, Informing the Nation: Federal Information Dissemination in an Electronic Age, the Commission held an open forum on October 11, which was attended by 95 people. This indicated the very strong interest from all sectors of the library and information world in information policies and principles. Three areas were discussed at the October forum: (1) public access of public information; (2) the private sector use of public domain information; and (3) policies and principles. As a result of that meeting, it was determined that a task force be established to draft principles (it was the feeling that it was important to have a foundation of principles before talking about policies).

Several task force meetings have taken place to concentrate on the drafting of principles. A drafting committee is in the process of defining the basic principles. Once the principles have been determined by the task force, which is representative of both the information and the library constituencies, they will be submitted to the Commission for consideration and approval.

The committee hopes to conduct two more public forums in 1990; the first in January after OMB has revealed its latest version of A-130 (the timing of the public forum depends upon the OMB action), and the last forum will probably be held in May.

All of the forums are intended to help NCLIS and the constituencies to try to cope with the most important policies confronting us. Obviously, the Library of Congress is trying to get at this problem - the balance of private versus public sector; whether one should charge fees for certain services which traditionally have been provided free by the library. It seems to the committee that people are looking for answers, so once again the Commission is serving as a platform to provide an opportunity for people to examine and debate these issues.

Mr. Edwards urged Commissioners to consider the republishing of the National Information Policy Report (NIP) (1975 Rockefeller Report). He reminded Members they are on record as agreeing to do so at the previous meeting. There continues to be public interest at all of the meetings attended by both Commissioners and staff. This is the only time that the government has tried to put basic principles about information policy and programs down on paper. Miss Hashim asked whether this would be in direct conflict with SLA's intention to do the same. Mr. Edwards commented that SLA and NCLIS will work together on this effort.

Dr. Martin stated that the Commission receives a lot of requests for the NIP report. It is still a valid document, however, there is a table in it that should be updated before reprinting. It has been suggested to ask someone, perhaps Joseph Becker who was involved with the report, to prepare a preface indicating the circumstances under which the Rockefeller Report was originally written and why it should be reprinted 12 years later, under NCLIS imprint. Dr. Martin approximated that 600-1,000 reprints would be needed, and NCLIS would charge cost for the printing. An estimated reprint cost would be under \$10 per copy. The Commission will pay up front, but would be subsidized by consumer purchases.

Miss Hashim pointed out that the depository libraries should all have a copy.

Commissioner Carter suggested that the Commission agree that it would be proper for NCLIS to sell the publication and obtain a legal opinion as to whether they can be sold, and what we may charge.

Mrs. Young brought to the attention of the Commission that in this month's Information Today, there is an excellent article on Dr. Edwards. There is also an excellent article about the forum, which has proven to be invaluable publicity.

SCHOOL MEDIA COMMITTEE REPORT

Reporting on behalf of the School Media Committee, Commissioner Forbes reported that some progress has been made regarding the NCLIS/AASL symposium held in April 1989. Proceedings from the symposium are being edited in preparation for printing. Mrs. Young is working with AASL in this endeavor. The report of the symposium has been distributed widely throughout the Country. After President Bush held the education summit in Charlottesville, the committee saw so many tie-ins with what was done last April, that Chairman Newman sent a letter to all of the governors describing the information literacy symposium. We've begun getting some responses back from the governors. Mrs. Forbes read excerpts from some of the letters.

Mrs. Forbes asked Mrs. Young to brief Commissioners on the presentation she made to the Information Literacy Forum. Mrs. Young announced that an Information Literacy Forum has been formed under the aegis of the American Library Association, but it will only exist for another 18 months. The initial meeting was held in April in Washington, which six people attended. Another meeting was held in November at which 25 persons participated. Mrs. Young spoke to the group about the symposium NCLIS conducted and there was a tremendous amount of interest from the attendees. Because of this interest, each attendee was sent a copy of the report to share with their parent organization. The Information Literacy Forum is looking at information literacy in a broader range: they are including the entire field of higher education.

Mr. Newman reminded staff to assist and inform the Commissioners of all meetings or events that happen in their program area.

Mrs. Forbes informed Commissioners that because of the recent disaster (Hurricane Hugo) in the South, approximately eight school libraries in the coastal area of South Carolina were demolished. She would like the Commission to stimulate corporations/companies to contribute to those schools where the libraries were eradicated, adding that it would bring a lot of attention to the Commission.

Mr. Newman asked that a resolution be prepared for the consideration of the Commission outlining what steps can be taken to help out localities that have had damage because of natural disasters.

STATISTICS PROGRAM

Mrs. Reszetar reported that the major achievement of the Federal-State Cooperative System for Public Library Data (FSCS) was that in its first year of the national collection of public library statistics in

machine-readable form, 44 States and the District of Columbia were able to submit 1988 data; this is a first in the history of our Country. These states have almost 89 percent of the public libraries in the nation. In addition, it appears that all of the states will be able to submit this data in 1990.

NCES was able to publish the national and state-by-state data in 29 analytical tables in mid-November. They received the information the end of July; normally publication takes up to three years. The reason it was simplified was because it could be edited and published from the floppy disks that the states submitted. This is the first data collection ever in the National Center for Education Statistics where all of the data was submitted in machine-readable form.

Another major development and achievement was the preparation of software that allows, for the first time, a description of a universe file of all of the public libraries in the Country.

The Memorandum of Understanding (MOU) between NCES and the Commission contains \$350,000 for FY 1990. Mrs. Reszetar reminded Commissioners that the initial start-up amount was \$50,000 several years ago. The MOU includes statistical work to support the School Library Media Center component of the NCES School and Staffing Survey, provides technical assistance and training to State Library Agencies, development of communication links between State Library Agencies and library organizations regarding the academic and school library media centers, development of computer software for the processing of library data, and support of FSCS working committees, including the Data Users Meeting and general administrative, communications, fiscal and support functions.

The second FSCS Data Coordinators Training Workshop was held in Phoenix, Arizona, December 3-6, 1989. Representatives from 46 states attended the meeting. Hands-on training was available on the new software. The User Review Panel and the White House Conference Statistics Working Group are meeting on December 11 and 12, 1989.

As a preview of the White House Conference Statistics Working Group, Mrs. Reszetar distributed a sample of what these public library statistics can do, and we envision using these. Mrs. Reszetar called attention to the back of the sample packet which shows two pull-out transparencies that can be overlaid onto the state. This is a possible way to help lay people, particularly the delegates in the White House Conference process, grasp what these statistics mean. Hopefully, for the first time Congressional people will be able to understand what we have been talking about all of these years, rather than just looking at numbers. This whole process has evolved because the Commission made a commitment to get involved in this area.

INTERNATIONAL COMMITTEE REPORT

Regarding the Spanish Translation Project for Textbooks in Latin America, which the Commission has been supportive of, Dr. Edwards reported that the project is now being run by Mr. William Childs of Washington, D.C. Mr. Childs recently informed Dr. Edwards that the Scaiffe Foundation of Pittsburgh has provided a \$25,000 grant to the project. This is the first grant to come in from fund raising, which will be used to print, translate and distribute the first two textbooks in Latin America. A number of distinguished scholars will be meeting very shortly to determine which two will be the first. This would not have happened without NCLIS. There are governmental programs in this area, i.e., USIS and AID, but no governmental or private organization is doing this kind of work in terms of distributing classic textbooks in politics and economics.

The FID meeting which was to be held in November was cancelled because of the exciting events that have taken place in Hungary and Eastern Europe in the past few weeks. It has been rescheduled for May 1990 in Budapest; budget permitting NCLIS will be able to participate.

STATE DEPARTMENT GRANTS

The State Department has funded eight projects in lieu of UNESCO. The funding for FY 89 has been spent and reports will be available detailing how the money was spent. We're waiting to hear from the State Department about its plans for FY 90 spending. These monies are spent for basically scientific, technical and related conferences, seminars and other projects.

Taiwan - Mrs. Wu reported that negotiations are underway for a proposed visit to Taiwan. The dates will probably be moved to the summer of 1990.

Dr. Martin provided an update to the Glenierin Declaration reporting on a meeting held in August, hosted by the British Library. The intent was to examine the Declaration to see what had happened since the signing of same, to examine each of the points to see whether it really was worthwhile to continue with the trilateral effort, or whether in producing the Declaration enough had been done. She indicated that the meeting was smaller than previous meetings.

The Declaration was reviewed point by point, and the group generally came to the conclusion that what was being proposed and supported was very valid and worthwhile and that this joint effort should be continued. On the other hand, all three countries are a bit lax in their time schedules and what was projected in August is slipping a bit.

Each country was to develop a one-page description of the statistics that are gathered in each country by October. This deadline was not

met. The General Agreement on the Trade and Tariff Resolution (GATT) was a good enough message to the three governments as it was and as a small group there was not much else that could be done in the way of active effort.

TELECOMMUNICATIONS AND NETWORKING

The British Library Research Department plans to hire a staff member who Brian Perry will send to the other countries to conduct a survey of what is happening in networking, and we expect to have a visit from that person in early 1990.

INTELLECTUAL PROPERTY

While there is a great deal of interest for the moment, our platter would be too full, and this project has been put on the back burner, just as with GATT.

EDUCATIONAL POLICY

The trilateral group was informed about the Information Literacy Symposium.

The Rockefeller Report came up in terms of discussing national information policies and when we complete the principles that we are working on we will be presumably be taking these principles to the next meeting of the Glenierin group to see how we can work it into this particular paragraph of the Declaration.

The last item was a matter of identifying basic services. The British have worked on this and Canada is looking at it; the United States has not gotten to this effort.

The sense of the meeting is that there should be another meeting in the Spring, presumably in the United States; however, no date has been set.

It was a very successful meeting.

Mr. Carter asked whether a conflict of interest could occur if a NCLIS Commissioner and/or staff person is involved in the any of the activities funded by ICSOC funds. Dr. Edwards stated that: (1) the State Department has never raised this question, and (2) any past involvement has been paid out of personal funds .

REPUBLISHING OF THE PUBLIC/PRIVATE SECTOR REPORT

Dr. Martin explained that the proposed republishing of the Public/Private Sector Report is much the same as the Rockefeller Report; that is, NCLIS published the original report and it is a report that is out of print. The report is constantly referred to and is very often requested. Staff suggests consideration of reprinting this report and to sell at cost. Since it is not a very long report, it would

be relatively inexpensive. Mr. Newman asked if any Commissioners have read or reviewed the report. Commissioner Carter commented that the report elevates the visibility of a lot of the issues in the public/private sector; however does not solve them. He further stated his opinion that the report generated far more questions than answers, and both the public and private sector people were concerned about what the report had to say. Mr. Carter views the report as "timely." Miss. Hashim commented that in view of what has been happening with Bork and with what Dr. Edwards has been doing with information policy issues, there are many information policy issues raised in the report and it is still very timely. She further stated that the answers were not provided, but certainly the issues were raised and some of those same issues still exist. Miss. Hashim commented that there is a great deal of interest now in information policy issues on behalf of the Congress, on behalf of the Administration, and the public and private sectors.

MOVED by Charles Reid, seconded by Lee Edwards, that the Public/Private Sector Report be reprinted subject to the availability of funds and, in turn, sold at cost.

Peyton Neal of PRN Associates informed Commissioners that Title 44 of the United States Code mandates that the sale of government publication, even by an independent Presidential Commission, be under the terms of Title 44 and the price will be set statutorily by the Superintendent of Documents. There are statutory ways to avoid this. It is not the Commission's prerogative whether it wishes to sell or not sell. If the government sells the publication through the Superintendent of Documents, the Commission will see no dollars through the proceeds of that sale; they go to a revolving fund at the Government Printing Office administered by the Public Printer under law. There are creative ways and statutorily correct ways that publications projects of this nature may be undertaken by touching base by the statutory entities that are involved, i.e., a guaranteed copy to the 1400+ federal depository libraries. Mr. Neal encouraged the Chairman and Executive Director to pursue all of the creative, but legal, means of republishing such a document so that you achieve what you wish to achieve without stumbling into the pitfalls.

Chairman Newman asked Mr. Neal to offer additional advice to the Commission on this republishing issue.

Miss Hashim reminded Commissioners that one of the main criticisms focussing on the report was that the Commission did not accept it. NCLIS received the report from the task force that it had appointed, but it did not accept the report. Following the appointment of Miss Hashim as Chairman of the Commission, the report was accepted recommendation by recommendation.

Dr. Edwards suggested that the Commission look very carefully for someone to write an appropriate 1990 Foreword for the report. Miss Hashim suggested Dr. Robert Hayes, who chaired the task force.

Mr. Newman asked that the Commissioners be provided with copies of the report before it votes on the reprinting.

Mr. Neal suggested that each task force member be invited to offer updated comments or remarks and ask that they keep them brief.

Mr. Reid withdrew his motion pending further discussion at the next Commission meeting.

MOVED by Lee Edwards, seconded by Julia Wu to honor former Commissioner Sally Jo Vasicko's dedicated service to the Commission by passing the following resolution:

WHEREAS, Sally Jo Vasicko's tenure on the U.S. National Commission on Libraries and Information Science (NCLIS) was brief ~~by~~ ^{beneficent};

WHEREAS, Sally Jo Vasicko contributed both substance and style; and

WHEREAS, Sally Jo Vasicko impressed all through ^{her} personality and persuasion;

NOW, THEREFORE, BE IT RESOLVED that the U.S. National Commission on Libraries and Information Science salute Sally Jo Vasicko's verve and sparkle, thank her for a job well done, and wish her great success in all future endeavors.

Motion carried unanimously.

Gerald Sophar, former NCLIS staff member asked that his comments about the Public/Private Sector Report be made part of the formal record: "As a matter of history the original concern was started in ASIS as early as the early '70's when we formed a public sector/private sector interaction program. And I chaired this group during the White House Conference period when it became the special interest group of the year. I just wanted you to know how far back that concern was. Since I'm representing ASIS now at this meeting, I'd like to have that on the record."

Meeting recessed at 5:30 p.m.

December 12, 1989

**MEETING
RECONVENED**

Chairman Newman called the second day of the Commission meeting to order at 9:20 a.m.

Reporting for the Chairman of the Governance Committee who was absent from the meeting, Commissioner Swaim reported that as Members of the Governance Committee, George Nash and Sally Jo Vasicko have worked with three libraries on producing a video on local governance. Opportunities, so far, for funding for

production of the video, have not been successful. Mrs. Swaim asked the Commissioners to consider the possibility of: (1) having invitations issued to the three librarians who have worked on the script to appear at the Association of County Officers at a NACO meeting or at the Association of State Legislators in the form of a workshop; (2) having NCLIS pay the expenses for such a venture. The purpose of having the same three people attend such a meeting or meetings would be to explain their programs to local elected officials. In this way, they could use the material they have gotten together and inspire other librarians to promote the same kind of programs.

Commissioner Carter was asked if such an endeavor could be funded by NCLIS' budget. Mr. Carter commented that he will ask the staff to analyze the budget to find out whether we are ahead or behind plan. Mr. Carter stated that he supports the project if funds are available.

Commissioner Reid suggested that the script be reviewed to ensure that it is proper for a workshop.

MOVED by Elinor Swaim, seconded by Daniel Carter, to pursue the idea of enlisting invitations to the three librarians who prepared the video script for local governance to attend a meeting for the purpose of hosting a workshop on local governance. The Commission grants approval subject to the availability of funds.

Motion carried unanimously.

Mr. Newman informed Members that he received a letter from the President of the New York Institute stating that it would be too expensive to produce the video; the cost would run into six figures. The major cost was going out to do location shots at the three separate libraries, shipping the equipment and having a team go out to do this. There was some question about whether it could be done locally in the metro New York area.

Dr. Martin apprised Commissioners that former Commissioner Vasicko, in working with the New York Institute and with the three librarians, elicited the support of each of the three libraries so that they would provide a production team at their own cost. In this way the expenses of the New York Institute would be broken down and instead of sending a team out they would be responsible for editing the footage when it came back from the three libraries.

Mr. Newman asked for cost estimates on the latest proposal so that he may, once again, approach the President of the New York Institute showing that costs could actually be reduced by doing it under the mechanism explained by Dr. Martin .

Dr. Martin assumed that there must have been a cost estimate because Dr. Vasicko was ready to begin working on this basis as early as September. However, something went wrong causing the

whole program to fall through. Mr. Newman said he would be willing to bring it back to life through with a new proposal.

Reporting for George Nash, Commissioner Reid presented an overview of the Legislative Committee's meeting. The committee discussed the technical amendments which have been attached to the Literacy bill; the status of the amendments is checked on a day-to-day basis with nothing new to report.

THE PAPERWORK REDUCTION ACT

There has been some opposition to the bill, and the main thrust of the opposition is that there are numerous points which need clarification. However, there is no question that there are many areas of the bill which are very positive. Mr. Reid commended NCLIS Research Associate Jim Benn for the excellent job he has done as staff officer of the Legislative Committee.

Mr. Benn stated that he is working with Senator Simon to see if the NCLIS technical amendments can be added on to his Literacy bill. The Literacy bill will be taken up when Congress reconvenes in January. NCLIS will also be working with the Department of Education and OMB to put forward those amendments as an OMB approved package so that it can come to Congress from the Administration.

Mr. Benn commented on the Paperwork Reduction Act and informed Commissioners that meetings have been held with Congressional staff of the House and Senate on their versions of those bills. Commission comments have been forwarded on Senator Bingaman's bill. Mr. Benn emphasized that it has been very useful to have a written policy of the Commission on the proposed bills so that NCLIS staff can speak to individual Congressional staff members and suggest that the Commission can also be useful for them in hearings.

In terms of the Permanent Paper Resolution that the Commission made comments on previously this year, Mr. Benn stated that the Senate version has passed and the House version is now in two committees and they expect it to be taken up in February or March after the session reconvenes. One of the comments the Commission made was they wanted to have NCLIS listed in the legislation as one of the monitoring agencies along with the Library of Congress and several others. A discussion on this request has been held with Congressional staff members with another request that Commissioners be invited to testify when those hearings are held.

Mr. Benn distributed an EDUCOM publication on the national research and education network. There are several bills out now proposing the implementation of such a network. The Administration has put a proposal forth; Senator Gore has a proposal; there is one Senate bill and one House bill besides Senator Gore's, so there is a lot of activity. This would be a very expensive proposition totalling several hundred millions of dollars within the

next five years. What NCLIS would like to do is to start analyzing this issue in more detail on what role libraries would play in this national research and education network. Libraries are mentioned in Senator Gore's bill in a few areas. We would like to proceed with some other organizations and look at ways in which we can clarify the role of libraries in providing information to citizens through this network. This is mainly structured as a research network for federal research installations, universities and other research organizations. We would also like to see it available to the end user so that libraries can provide gateway services to citizens with the information provided through this network. A report with staff recommendations will be reported at the next Commission meeting.

Staff is working on a Rural Partnerships Act, which is a rural development bill that has passed the Senate and provides telecommunications funding to rural areas. NCLIS has suggested to the House Committee that they include libraries as eligible grantees for telecommunications programs.

The issue of serial prices was also discussed at the Legislative Committee meeting. The Association of Research Libraries (ARL) has recently produced a publication on the serial's price issue. The crisis in serials pricing has been well documented. NCLIS would like to work with ARL to take the next step. There has been an enormous amount of information put out about the effect on libraries. The whole situation has created a loss of information in technical and research areas and may have a significant effect on the American economy and its ability to compete in the international arena with scientific, technical and medical research. ARL has taken a leadership role in documenting this situation. We would like to take the next step and investigate what legislative remedies there could be to the serial's prices at this time. Hopefully, staff will be able to report back to the Commissioners at the next meeting on some possible legislative remedies that the Commission may want to consider for this problem.

The Commission agreed by consensus that staff should learn more about the issue.

Commissioner Carter voiced concern that Commissioners have not been provided an opportunity to comment on "Commission policies" even though they are not on the related committee. He further stated that there may be some valuable positions and opinions missing.

Mr. Newman explained that the problem that usually evolves in including all Commissioners is the time line to respond.

A decision was made to provide all Commissioners with information, final comments, letters, etc. regarding requests for information from NCLIS.

PROGRAM COMMITTEE FUTURE STEPS

Commissioner Reid commented on Program Committee future steps. It was agreed by the committee that the Commission should have a thrust to work in areas that are not being worked on by other persons, organizations, agencies, etc. Programs were identified that the Commission is now working on and should continue to do so: school library program; information policy; Native Americans; statistics; and, White House Conference. The major thrust of staff time should be on legislation in a continued effort to have legislation address library issues.

Mr. Reid intends to bring the list of program continuity up to date, both in graph form and narrative form; as well as revise the outdated program plans usually reported on in the briefing notebooks.

Mr. Reid also intends to work closely with Budget Chairman Carter to plan program resources carefully.

NCLIS WHITE HOUSE CONFERENCE COMMITTEE REPORT

Commissioner Casey, Chairman of the NCLIS White House Conference Committee, reported on a fruitful meeting with committee members. He asked Mrs. Reszetar to report on the financial situation: funding; distribution of \$1,750,000; distribution of \$3,225,000; and whether the Conference is in the fiscal '91 budget.

Mrs. Reszetar reported that there have been three White House Conference Advisory Committee meetings held so far: April, August and September. A Memoranda of Agreement (MOU) in the amount of \$1,575,000 was distributed to the 57 states and territories based on the formula recommended for FY 1989 appropriations and accepted by the Commission as a whole. The Advisory Committee established subcommittees and guidelines were developed and sent to all entities receiving Federal funds.

The balance of the \$1,750,000 was spent for administrative purposes for meetings and general expenses to get the office up and running at a very skeletal level.

In the FY '90 bill the Senate put in \$3,250,000. The House put in zero amount, and in Senate Conference it was agreed to \$3.25 million. After that there was a Gramm-Rudman-Hollings sequester, which brought the amount down to \$3,225,000. In the Senate committee report they used the phrase "to complete the funding." The House report did not use this phraseology, nor did the Conference report.

Mrs. Reszetar reported that at the present time the White House Conference is not in the President's 1991 budget. The White House Conference submitted an appeal to OMB, but it was denied. Other

possibilities are to let people know through WHCLIST and other professional organizations that we are shy this amount in federal funds. Commissioners were reminded that the fiscal '91 budget can be amended by the Congress, which is the way funds were allocated in the past.

Mrs. Reszetar circulated a White House Conference Status Report, which included reports on: Guidelines and State Planning; Outreach; Marketing and Promotion; Administration, Operations and Management; Logistics, Furnishings and Equipment; and Systems Analysis.

Commissioner Casey acknowledged the efforts of Frank Stevens, who is on loan to the White House Conference from the Department of Education. Mr. Casey thanked Mr. Stevens for his helpfulness and cooperativeness in getting funds allocated and doing various duties which are very essential to move the project along. He also recognized John Parsons, who is detailed from the Department of Agriculture, as being extremely dedicated to the cause.

Mr. Casey identified the following organizations/agencies/people who have been instrumental in advising and planning for the Conference: American Library Association; Eileen Cooke, Director of the ALA Washington Office; WHCLIST; FOLUSA; Special Libraries Association; COSLA; Association of Research Libraries; Federal Library and Information Center Committee; Information Industry Association; Society of School Librarians International; and Frankie Pelzman from the Wilson Library Bulletin.

Mr. Casey commented that he looks forward to the White House Conference Advisory Committee (WHCAC) submitting a plan to the Commission showing how it plans to raise additional funds from donations. The plan would be implemented after agreement by the Commission.

Mr. Casey introduced Commissioner Carter and thanked him for implementing the various policies of the Commission and recommendations of the Advisory Committee since April.

Commissioner Carter, who is the Chairman of the White House Conference Advisory Committee, presented an overview of WHCAC activities. Mr. Carter distributed and explained a Fiscal Year 1990 budget plan for the WHC. Included in the document are initial spending plans for the present \$4,975,000 appropriation which has been signed into law and provides money to complete the Conference activities which were initiated by Public Law in 1988, and were initially provided with \$1,750,000 in FY '89 to start the process. Although the original budget language indicated that \$6,000,000 would be funded over the life of the effort, the present total appropriation adds up to \$4,975,000 for the total process.

Mr. Carter remarked that because the full amount needed to conduct the Conference has not been appropriated, some of the activities slated for 1992 will have to be pulled forward into 1991. The

activities are basically the reports necessary to complete the White House Conference process.

Mr. Carter noted that one of the biggest challenges lies ahead in selecting WHC staff at a minimum cost. He asked the Commission to endorse the document so that the WHCAC can proceed on the basis of the budget plans. The document has been reviewed by the NCLIS WHC Committee who, in turn, is asking for Commission acceptance.

For the record, Mr. Carter informed Commissioners that NCLIS Chairman Newman has signed a budget request for a 1990 supplement, and the 1991 budget has been submitted to Barry White of OMB, at his request.

Mr. Carter pointed out that he has been responsible for generating all of the WHC budgetary documents.

Mr. Edwards noted that this is the first time the Commissioners have had an opportunity to look over the actual WHC budget, and sees a need to have more time to study it.

Mr. Newman replied that the document is taking into account where the budget currently stands, and if the Congress approves another million dollars, the budget document will have to be changed again.

Citing the differences between the original \$6,000,000 budget document and the current \$4,975,000 budget document, Mr. Carter explained that \$500,000 was removed from the national WHC program. He further explained that the original budget was prepared for \$5,000,000. When the language of the law stated \$6,000,000, the budget was reworked by adding \$500,000 for the national conference and \$500,000 for staff. When the final appropriation was fixed at \$4,975,000, the extra \$1,000,000 was removed.

In response to Commissioner Taylor's question regarding who runs the Conference, Mr. Newman replied that the law states that the Chairman of the Advisory Committee selects the staff for the White House Conference. Mr. Newman pointed out that the current budgetary requirement is basically something that the Commission has approved in the past and it has flexibility to go back up to the \$6,000,000 mark.

Miss Hashim, Commissioner Taylor, and Dr. Moore questioned the need for the Advisory Committee to meet every other month. Miss Hashim also pointed out that during a previous meeting when asked whether the Advisory Committee was running the Conference, Mr. Carter replied "No", and stated that the Advisory Committee articulated a plan to meet every other month. If those plans cannot be supported financially, and/or by meaningful outputs, then the meetings should not be held. He reminded Miss Hashim and Commissioners that the budget document is only a spending plan and as time passes there should be appropriate changes in the spending plan. As an example, Mr. Carter said that the anticipation

is to staff up at the rates shown; this may not be able to be done, or on the other hand, it may be able to be done faster.

Mr. Newman asked how the WHC budget will be affected if additional funds are committed outside of the federal allocation. Mr. Carter replied that the current budget does not comprehend the expense of an exhibit. He further stated that in all probability the WHCAC Resources Committee will probably go outside to gain public/private sector support for exhibit activities. A budget estimate for exhibits has not been prepared; that will be initiated during the WHCAC meeting, which is currently underway.

Mr. Newman reminded Commissioners that the responsibility for the Conference belongs to NCLIS, which will approve, in total, all budgets. There will be recommendations forthcoming from the WHCAC. Once the Commission has approved the budgets, then the expenditures will be made. If there are any changes, i.e., any additional funds received either by Federal sources or private sector sources, or as a result of exhibitions, there will be proposals made that will come to the Commission from its own White House Conference Committee, chaired by Commissioner Casey. A determination will then be made whether to accept the recommendations to expend the funds, or do not accept the recommendations. But the basic monitor or review will be through the Commissioners who are on the NCLIS WHC committee and they will bring it back to the Commission.

Mr. Carter advised Members that a contract will be let to stage, program, and provide all of the logistics of the national Conference, so that the WHC staff will not have to do that.

Mr. Newman spoke on questions that have been raised concerning the relationship of the Advisory Committee and the Commission, the expenditure of funds, and the hiring of staff. The Commission, at its April 1989 meeting, went on record in support of WHC efforts. In order to clarify these issues, Mr. Newman called on Commissioner Wu to introduce the following resolution:

MOVED by Julia Wu, seconded by Barbara Taylor that the Commission adopt the following resolution:

In order to prevent ambiguity, the NCLIS hereby reaffirms the sense of the Commission's activities at its April 1989 meeting in which it stated the following:

- A. It delegated to the White House Conference Advisory Committee the authority to expend such funds as required to conduct the White House Conference in 1991 in consultation with the White House Conference Advisory Committee of NCLIS.
- B. The Chairman of the White House Conference Advisory Committee, in conformance with P. L. 100-382 is authorized to appoint such staff as may be required for the

Conference.

Nothing in this delegation and assignment of authority is intended to be in conflict with any statute or regulation which shall take precedence.

Be it resolved that it is the intention of NCLIS that the White House Conference shall be planned and conducted under the direction of NCLIS by the White House Conference Advisory Committee.

Motion carried unanimously.

Commissioner Carter commented on Secretary of Education Cavazos' meeting with the Advisory Committee at its August meeting. Mr. Carter stated that the Committee was gratified to hear that he believes that impact on education of the White House Conference activities could be significant, and he hopes he can work with the Advisory Committee toward this goal.

He further stated that the Advisory Committee is presently working on delegate selection guidelines, goals, and objectives. The committees of the WHCAC will be making their report on these two areas on December 12. Mr. Carter invited Commissioners to attend the Advisory Committee meeting. As soon as the committees make their recommendations and the Advisory Committee accepts them, they will be forwarded to the Commission for their comments, suggestion, and adoption.

As Mr. Carter indicated earlier, the Exhibits Subcommittee is putting together a plan which they likely consider would be a World's Information Fair. It is our desire to have a first-class exhibit and attract wide participation and attendance. They will report to the full Advisory Committee on December 13.

Concerning those objectives and requirements, the Resource Subcommittee is meeting today, and we hope they intend to make a recommendation tomorrow regarding how we can go about getting resources to do all of these things which have been mentioned.

The newsletter and brochure are almost complete. The planning manual which will be sent out to the states has not yet been completed.

In regard to delegate selection, Mr. Casey asked the Commission to give special attention to the policy of the selection of at-large delegates -- whether it would be the Commission's privilege to select at-large delegates, or whether this privilege should be shared with the WHCAC.

Mr. Casey circulated a letter written to him from the COSLA in which they suggest the Commission propose an intergovernmental memorandum of understanding or contract to assign staff members from various state library and administrative agencies to Washington, D. C. to serve as White House Conference staff and

state liaisons for approximately 18 months. [The letter will be referred to the WHCAC for their consideration and recommendation on implementation.]

see change

In response to Dr. Edwards' inquiry about the WHC program, content, and agenda, Mr. Carter replied that there are currently six subcommittees that serve the WHCAC, and he plans to appoint four new committees at the meeting beginning today (December 12). Mr. Carter explained that the WHCAC has put together a plan which has generated essentially all of the support activities required for the WHCAC and the staff and for the WHCLIST. Mr. Carter asked Commissioners to refer the the WHCAC budget document handed out at an earlier meeting, which will show a matrix of all of the issues that we will be developing for the WHC (the back sheet). This document indicates the steps required for development.

Specific concerns expressed were:

Dr. Edwards - Is it fair to assume that the three basic themes at the conference will be those which have been submitted and which we are working on here at the Commission, and that is to say: Literacy, Productivity and Democracy?

Mr. Carter - Reminded the Commissioners that we were advised by Counsel that the law says we shall not tell the states what to talk about and how to talk about it. We are certainly going to respect that. We have not changed the basic position, the issues that we would be working on and developing position papers will fall under these three overarching themes: Literacy, Productivity and Democracy. What the states are dealing with can be a number of things. They know what these are because we've sent them copies of this information. I think it's important that we have the ability to fit in under these three areas, and I don't see why we can't because they cover everything. We could fit in almost anything anyone wants to talk about. I believe it would be smart for us to react to what the states have to say. In other words, they will be putting together to some degree the priorities regarding the agenda items.

Dr. Edwards asked if the States will be determining the agenda .

Mr. Carter said that we will accommodate their priorities.

Both the Commission and the Advisory Committee in the White House Conference must be responsive to what the states say are important.

Mr. Newman commented that at the national meeting there will be so many at-large delegates that nobody will be left out. But a major problem will be to sort through these issues.

Mr. Carter stated that either the staff or the White House Conference Advisory Committee or both will be responsible for that process.

Mr. Edwards asked whether the Commission will have the same right to be involved in determining the agenda and program as we have in other aspects of the process.

Mr. Newman responded that this is the sense of the Commission and the sense of the Legislation.

Mr. Reid turned back to logistics. He suggested that the meetings of the White House Advisory Committee and the NCLIS meetings be coordinated so there's a natural flow of information from the WHCAC to NCLIS, and agreed that it is imperative to set both the WHCAC and NCLIS schedules at the same time.

Dr. Edwards remarked that it would be helpful to the Commissioners if NCLIS were given information on a continuing basis as to what the WHCAC is doing. He requested that the Commissioners be put on a circulating file to receive such information.

Mr. Carter proposed that copies of the WHCAC minutes be sent as soon as they're available. He surmised that the minutes will tell what actions were taken and what recommendations are going to be forwarded to the Commission, along with a copy of the actions that the Commission will be asked to approve.

It was the consensus of the Commission that all Commissioners will receive a copy of all material sent the Advisory Committee Members.

Mrs. Swaim opined that (a) the state conferences are of such value, and (b) the states are so various and at such different stages in their own development. She asked if there had been any real complaints from the states about the amount of money or guidelines.

Mr. Carter replied that he was not aware of any complaints.

Mr. Carter thanked Dr. Martin and Mrs. McDuffie for their Herculean efforts in getting out the WHCAC minutes in the past, and informed Commissioners that a transcription service has been hired on a trial basis for the current meeting.

Mrs. Forbes stated that she appreciates very much what Commissioners Carter and Casey have done and for the amount of time they have spent on the WHC.

Chairman Newman and Vice Chairman Edwards agreed with Mrs. Forbes statement and commended the ~~first~~ WHCAC for the work they have done, including Mr. Reid, Mr. Casey and Mr. Carter.

BUDGET COMMITTEE REPORT

Commissioner Carter reported that the 1989 fiscal year closed out with \$800 unobligated. He complimented staff on the precise handling of budget matters.

Dr. Edwards asked the Budget Committee to provide Commissioners with a track of Commissioner days worked for the last five years.

Dr. Edwards voiced concern that a budget cut is shown for the NCLIS library. He asked the Budget Committee to take another look at the necessity to cut funds in that area.

Mrs. Young agreed with Dr. Edwards, and explained that the cost of books has soared and is continuing to do so. NCLIS' greatest expense is spent on reference books, which are necessary and are updated every year. Mrs. Young added that she dislikes seeing the budget cut for books; if anything, the budget needs to be increased because of the excessive price increases that are taking place.

Mr. Newman's analogy to the situation is that of the Commission being at the same budget level for as many years as it has been in existence, and inflation eroding resources. He remarked that a close look should be taken at the usage in the library; reference books are very valuable.

Mr. Benn explained that the budget is within a reasonable rate to continue subscriptions of periodicals and serials. In terms of books, we have mostly fixed costs in our budget and as we hit the ceiling, and we keep getting increase in personnel and inflation costs. It must come from somewhere, Mr. Benn stated, and no one is happy about cutting library costs, and there is nowhere else for it to come from. It becomes a matter of taking a look at the fixed costs, and the chart in the budget documents indicates that rent consumes one-fourth of NCLIS' discretionary funds. Because of NCLIS' low budget and fixed costs, Mr. Benn finds it impossible to make a recommendation where a trade-off could take place in putting monies back into the library fund. Mr. Benn suggested that a gift account be established for the book program.

Mr. Newman asked staff to provide Commissioners with a list of what reference books NCLIS is not able to buy and their costs. The purpose would be twofold: (1) to determine whether we really feel they're needed, and (2) to seek contributions.

Mr. Neal suggested that staff determine reference material they really believe to be essential to enable the staff and Commission do their work better.

Dr. Martin pointed out that NCLIS has not been able to incorporate "equipment" into the fiscal budget '90. So if equipment is needed, funds will have to be found elsewhere.

Mr. Newman stated that equipment is a capital expenditure, and asked how the Commission had been able to buy equipment in the past.

Dr. Martin reiterated that , so far, funds have been found or were available when equipment was needed, but reference is being made, in particular, to future needs.

HYPERTEXT REPORT

Jim Benn referred to a handout distributed earlier in the meeting, and reminded Commissioners that the Commission had received an Apple Library of Tomorrow Grant. Out of over 1500 proposals submitted, only 15 grants were awarded, NCLIS being one of the grantees. He credited Bob Dugan for preparing the grant, thus enabling NCLIS to obtain Apple/Macintosh hardware and software. Not only did the Commission obtain the equipment, but also technical support. The head of Apple's Human Design Interface Group is working with NCLIS staff to assist in designing screens, tutorials, and instructions and basically the user-friendliness of the product so people who are not familiar with the Macintosh environment or computers at all will find it easy to use this tool.

Mr. Benn explained that basically the Hypertext project was to develop a database in the orientation of White House Conference delegates. We will want to have a package that could utilize both library and information professionals and lay persons to enable people with various levels of expertise to use this computer database and become familiar with the issues of the White House Conference. He pointed out that one of the nicest features about Hypertext is that it allows one to work with issues and let people navigate between issues.

Mr. Benn added that several staff people are working on the project, in addition to a programmer who has been contracted to program and design the software. Sandy Milevski is doing the research and pulling together much of the information we want to put in the database.

Mr. Benn asked Commissioners and guests to look at the proposed areas that will be included in the project, and to provide ideas about how they should be broken down. Four broad areas are being looked at: (1) libraries - issues germane to libraries as institutions; (2) information services - issues related to providers of information services in both the public and private sector; (3) information in society - information issues which have a broad effect throughout society; and (4) organizational - information on the White House Conference itself, on preconference activities in states and perhaps local visitor information in Washington.

Mr. Benn remarked that people are being solicited to write in any of the subject areas, and/or contribute articles and publications which they have already completed. These would be included in either the background files or used to summarize some of the issues for the database.

The first preconference is scheduled for May 1990, the target date for completion of the Hypertext project. It is an ambitious schedule, which includes working on the issue of equipment., and

also working with Apple in the hopes they will facilitate loans of equipment to states that want to participate, and also loans of equipment to the White House Conference itself so that we can have more than 50 or 60 machines available at the Conference. The worst case scenario is that the states and White House Conference would need to lease the equipment for a week, which is not a prohibitive amount of money, but an additional cost.

The next step is to notify the states of the planned availability of this product and to get feedback from them on which states are interested so that we can put together a budget to go to Apple.

Mr. Benn noted that by the time the project goes through the cycle of the preconferences, it will need to be updated as there will be new issues for the White House Conference. It also raises the possibility that we can disseminate the proceedings of the conference on CD-ROM.

The film "Building Partnerships for Our Future," which was produced for the Commission's joint conference with IFLA in 1985, was shown during the lunch hour. Commissioners were impressed with the film and displayed a desire to bring it up to date. Mr. Newman pointed out that the cost factor needs to be considered. Mr. Benn stated that he thinks that the film can be put on Hypertext and edited. Mr. Newman asked Mr. Benn to provide him with a cost estimate. Mrs. Forbes remarked that she would find the film useful at some of the state advisory meetings. Mr. Newman and many other Commissioner expressed a desire to have a copy of the film.

PUBLIC AFFAIRS COMMITTEE

Commissioner Casey reported that the NCLIS 1987-88 Annual Report was distributed earlier in the meeting. He asked Commissioners to give comments about the Annual Report to Dr. Martin.

Mr. Casey asked Commissioners to send newspaper/magazine clippings about themselves and/or the Commission to Mrs. McDuffie for the NCLIS scrapbook. He also asked them to update their media list (hometown newspapers and radio and television stations) and give this information to Mrs. McDuffie.

Dr. Martin explained the calendar of events produced for Commissioner use. She stated that the calendar responds to a request by Commissioners at the July meeting. The source of the calendar information are the various professional and government publications which come to the office; it is somewhat slanted toward library meetings at this point because that is where NCLIS tends to get most information. She asked Commissioners to share the information they get about meetings, conferences or symposia which are within the realm of NCLIS interest and would be appropriate for the calendar. Mr. Casey added that if there is an event that a Commissioner wishes to attend, he or she should

contact the Chairman for prior approval if the sponsoring organization will not pay for expenses.

Mrs. McDuffie gave a status report on the Directory of Selected Associations and Informal Groups in the Library/Information Field. During the Commission's July meeting a motion was introduced and passed to revise the Directory. Sixty-three associations were sent information about the Directory and asked if they would like their organization to be included. Of that amount, 34 have responded affirmatively; 19 were returned because people had moved or were no longer officers. After additional research, 15 of the 19 returned letters were recently remailed. The target date for the release of the publication is January.

Commissioner Swaim expressed her opinion on the importance of Commissioners attending library and information functions so the public will be able to meet Commissioners. The more we go to these events the better public relations we will have with everyone.

Mrs. McDuffie distributed a sample copy of the Commission's planned newsletter. Mrs. McDuffie informed Commissioners that the newsletter will be mailed to everyone on the NCLIS mailing list, which includes: Congress, library and information organizations, national media, Commissioners' local media, general, former Commissioners, Deans of University library schools, associations and organizations, other selected groups such as the WHCAC, WHCLIST, PAR. Publication of the first newsletter will be in or around January. Mr. Newman suggested that there be a deadline for any comments or changes by January 10, and that the first issue be ready by January 15.

Mr. Reid suggested that the newsletter include a list of publications available at NCLIS headquarters.

Mr. Casey reminded Commissioners and staff that the Commission will celebrate its 20th anniversary in 1990. To that comment, he encouraged everyone to start thinking about a 20th anniversary ceremony. Mr. Newman stated that President Nixon, who signed the Commission into law, should be invited to address us on our 20th anniversary.

RECOGNITION AWARDS COMMITTEE

Commissioner Swaim reported that there have been no responses for the NCLIS Recognition Award. Five people requested application blanks, but so far none have been returned. The deadline is January 15 for nominations. A press release about the award was sent out months ago, and staff intends to release a notice in the next issue of Library Hotline. Mr. Travillian, Maryland State Librarian and COSLA liaison to the Commission, plans to distribute the nomination forms at the next COSLA meeting. Mr. Newman suggested that the deadline be extended to March 15, and also include an article and nomination form in the NCLIS Newsletter. Mr. Newman pointed out that the award is really library and

information science. Mrs. Swaim stated that at the July committee meeting it was decided to have several award categories and Mrs. Young agreed to expand the list of categories (there are now five or six). Mrs. ~~Forbes~~ distributed nomination forms and reminded Commissioners that they are also allowed to submit nominations. Mrs. ~~Forbes~~ said that two awards will be given: (1) to an individual; and (2) to an organization.

Swaim
Swaim

The committee also discussed the fact that the cost of the Steuben bowls are increasing. Mr. Newman asked Commissioners to give attention to the program. He reminded them that this will be the third year of an excellent program, and we have to carry it and make it more prestigious as we go along.

Mrs. Young circulated a memo dated November 3 that was distributed to the Recognition Awards Committee.

Mr. Newman asked each Commissioner to submit at least one nomination, either at the corporate or the individual level. He asked that the Commissioners not present be informed of his request.

PRESERVATION REPORT

Commissioner Taylor gave a briefing on The National Advisory Council on Preservation meeting that she attended in November. The National Advisory Council on Preservation was set up as a result of a task force that was convened by the Council on Library Resources (CLR), which established a Commission on Preservation and Access. The Commission, in order to obtain help in carrying out its projects, set up the Advisory Council.

Four areas on the agenda for discussion ^{as follows} were: technology; copyright; repairs and alternatives to reformatting; and centralized storage and distribution service.

Many of the participants at the meeting were concerned that the WHC is not placing as much emphasis on preservation as it should.

Te. ch. With regard to technology, the presentation centered on the various technological advances that have been made, the importance of having cooperatives of private sector initiatives in developing new technologies; the problems associated with transferring printing material into microforms; and the possibility of new electronic formats.

Copyright Robert Oakley joined the meeting to lead a discussion on the copyright implications of the increasing national preservation effort. He touched on the issues of fair use and Section 108 as they apply. One of the problems is that you can make copies for archival use and most publishers will go along with this, but if you make multiple copies for distribution you then run into problems with publishers in the royalty area. It was felt that perhaps one of the areas that could be explored in this issue would be to work with publishers to get them to see if there is a way to get around the copyright laws;

otherwise, it must be done through statute, which is not always satisfactory.

REBINDING AS AN ALTERNATIVE TO RE- FORMATTING

Much of the initial discussion revolved around the books as an artifact, or the distinguishing aspects of a book, which give it value over and beyond its intellectual content. There's a book about this subject which has either just been published or is in the process of being published. When the book becomes available, Commissioner Taylor will try to get copies to send to the Commissioners. Some areas were brought up that some people who are interested in a book as an artifact have not even focussed on: (a) the various editions of a book, particularly early books where the published material differed from edition to edition and where some valuable material was contained in each edition, the content of which was important to preserve; (b) the binding, the plates, style type, differentiation, and handscript.

At the present time, using something other than microfilm for books is not very cost effective. Until some new technologies can be developed, this is the method which will have to be used.

CENTRALIZED STORAGE

The group talked about the problems in keeping books, storage, and the space they consume. One of the suggestions was to establish regional libraries where one master copy could be kept of important editions so that space could be conserved in other libraries around the country.

UCL Memo

Mr. Casey commended Mrs. Taylor for her excellent presentation, which was both interesting and complete. Mr. Newman added that the Commission very much appreciates Mrs. Taylor's efforts in preparing the summary.

Mr. Neal explained that in cases where proprietary rights appear to impede efforts for preservation programs to proceed, there will be an effort to negotiate with copyright owners and/or licensees in order to facilitate either royalty-free licensing arrangements or special royalty arrangements that would be mindful of statutory rights and important national laws and objectives of the preservation agenda of the nation's libraries and information centers on behalf of all citizens.

RESOLUTION RE NATIONAL DISASTERS

Because of recent natural disasters which have occurred across the United States, it is the belief of Commissioners' Reid and Forbes that more measures should be taken to assure assistance in rebuilding libraries and information centers which have either been damaged or demolished. Mr. Reid prepared and read the following preamble to a resolution that Mrs. Forbes will introduce:

"In recent months there have been two national catastrophes, i.e., the earthquake in the San Francisco area, and Hurricane Hugo. FEMA (Federal Emergency Management Agency) has responded appropriately, in each case, by addressing the emergent problems such as the homeless, medical care, infrastructure repairs, etc., as well as to assess the physical and economic damage to the affected area. Particularly, in the case of Hugo, there was significant damage to educational facilities, including school libraries. While classroom activities may be continued through the use of temporary facilities, the impact on libraries are significantly different in that it is difficult to recreate an "instant library" with its historic and traditional collections without an extraordinary effort involving staff and emergency funds and the cooperation of the private and public sector. The failure to recognize the unique impact of the loss of the library as an integral element of the educational system and the indirect impact if such libraries facilities do not have acceptable standards within a reasonable time span have shown a negative impact on those teachers and students affected. It is important to recognize this and encourage the private and public sector to join in a concerted effort to restore the services of these libraries quickly and effectively.

It is further suggested that, in anticipation of other possible catastrophes, that a method be established in cooperation with FEMA and NCLIS to identify specifically major damage to libraries and information centers and to impact on the users of these facilities.

MOVED by Wanda Forbes, seconded by Charles Reid, to introduce the following resolution in attempt to call attention to the needs of libraries and information centers:

WHEREAS, nearly a dozen schools and school libraries were destroyed or badly damaged in the devastation wrought by Hurricane Hugo which hit the coast of South Carolina on September 21, and

WHEREAS, priority needs such as those for food, clothing and shelter for residents in the storms path are of necessity the major concern of FEMA and other disaster-response groups, and

WHEREAS, the education of several thousand students has been seriously disrupted through no fault of their own,

NOW THEREFORE BE IT RESOLVED that the U.S. National Commission on Libraries and Information Science encourages and urges providers of services, publishers, producers, suppliers and individuals to be aware of the needs and problems facing the school districts in the worst storm area; and to consider how assistance might be proffered in the restoration of school libraries which were destroyed by the storm."

Mr. Newman recommended that as NCLIS is a national Commission other areas, including California, be included in the resolution.

Miss Hashim pointed out that San Francisco Public Library incurred extensive damage, which closed down the library; it remains closed and will not reopen for more than a year.

Mrs. Forbes stated that the resolution was intended to focus only on school libraries and not public libraries because of the disruption caused in schools.

Miss Hashim informed Commissioners that OCLC and others have offered assistance in South Carolina and throughout the southeast as well as the West Coast to a fair number of libraries, which include all kinds of libraries in restoring their facilities such as duplicating their card catalogues or whatever needs to be done in those areas that we have the facility to do, so there is help available. *rewrite*

Mr. Reid asked that the preamble and resolution be approved in principle and then it can be amended by staff after review to include all natural disasters. After the resolution is reworked staff can then make the necessary contacts with the government agencies or private sectors indicated.

Mr. Carter suggested that NCLIS staff contact Robert Chartrand from CRS, who works the FEMA issue for Congress, to learn if FEMA is interested in working with us. He opined that the document might be helped along with their expression of interest.

Motion carried unanimously.

COMMITTEE ASSIGNMENTS

Chairman Newman made the following committee assignments:

Julie Wu -- Legislative Committee

Mr. Newman disbanded the School Media Committee, and in its place he created a Committee on Education so that it focuses not just on school media, but will take it up through the various levels of education. Co-Chairmen of the committee will be Wanda Forbes and Julia Wu.

Mr. Newman disbanded the Bicentennial Committee.

Barbara Taylor -- Governance Committee

Mr. Newman appointed a An hoc committee to the Library of Congress:

Charles Reid, Daniel Carter, Lee Edwards, Barbara Taylor

The Ad hoc Committee will be formed for six months to see if NCLIS can be of any assistance. At the end of six months it will be reviewed.

LIBRARIAN OF CONGRESS' REMARKS

Miss Hashim remarked that she was taken aback at some of the Librarian's remarks that the Library had been seeking solutions to some of their problems and none had been forthcoming. She informed Commissioners that the President of OCLC and some of its staff have had discussions with the Library of Congress and offered some concrete suggestions as to what OCLC might do to help them. She distributed a written statement from OCLC outlining proposals by OCLC to the Library of Congress for technical processing support. Some of the suggestions have been made directly to Dr. Billington at a meeting held with Dr. Smith (President of OCLC) on September 29. Some of the other suggestions have come after that in joint staff meetings, mainly with Henriette Avram and her staff.

The suggestions shown on the sheet circulated by Miss Hashim include three which were directly stated to Dr. Billington by Dr. Smith; the other two presented to LC staff by OCLC staff.

1990 COMMISSION DATES

Dr. Martin reviewed the 1990 Commission meeting schedule. She remarked that the next meeting is now scheduled for six weeks from the current meeting (January 19). Also, the Commission received a letter from the Governor of Florida stating that he would not be able to meet with the Commission on the specific dates of the meeting. Because of these circumstances, Dr. Martin suggested that the meeting be rescheduled for late February or early to mid-March. Mr. Reid reminded Commissioners to consider when the WHCAC will meet in deciding and rescheduling Commission meetings. Mr. Newman said that plans are for the WHCAC to fall in place with the Commission meetings, ideally having Commission meetings take place after WHCAC meetings in order to act on issues that need to be ratified. Mr. Carter informed Commissioners that the WHCAC plans to arrive at dates for 1990 at their December 13 meeting. Mrs. Reszetar pointed out that if the Commission goes along with its original plans of meeting in January, Congress will not have had a chance to confirm any appointments by that time. After discussion and other site suggestions, it was decided that Mrs. McDuffie will check on the availability of hotel and meeting space in the Orlando area for the end of February to mid-March. It was the consensus of the Commission to keep the dates of the other 1990 meetings as scheduled (May, June and October).

Meeting adjourned at 2:00 p.m.